



Wire Transfer Form

Please complete this form by typing in the relevant information and email to Misc-payments@georgetown.edu. Georgetown University will not be able to process funds transfers if any information is missing. Georgetown is not responsible for any fluctuation in currency rate, or any bank transaction charges. NOTE: This form must be typed.

In which currency would you prefer to receive payment US Dollar Local currency _____
(Please specify currency)

Beneficiary Account Name: _____

Organization Street Address: _____

Organization City State Zip: _____

Organization Country: _____

Account Number: _____

ABA Number (For wires in the US only) _____

Name of Beneficiary Bank: _____

Street Address: _____

City and State/Province/District: _____

Country: _____

Bank Telephone #: _____

For International wires, contact your bank to obtain the following:

MANDATORY: Swift code/BIC (Bank Identifier Code): _____

FOR UK ONLY: 6-digit Sort Code: _____

FOR CANADA ONLY: 5-digit Transit number: _____

FOR EUROPE ONLY: IBAN: _____

FOR MEXICO ONLY: 18-digit CLAVE Account number: _____

Please provide a contact at your organization who can answer questions about this account, in case there is a problem with the wire transfer:

Name & Title: _____

Tel/Fax/Email: _____

For Financial Affairs Use Only

Supplier # : _____

Wire Amount : _____

Description: _____